

The School Psychology program at **East Carolina University (ECU)** seeks a **full-time Grant Project Coordinator** for the “Early Supports for Successful Students” (ESSS) project. The ESSS is a 4-year, IES grant-funded study that will examine innovative school mental health programming in eight Pitt County, NC elementary schools, and determine best practices for students with depression, anxiety, and conduct problems. The Grant Project Coordinator’s primary role will be to direct, manage, and supervise project activities. This individual will communicate with local educators, manage IRB materials, coordinate the recruitment of participants, assist with data collection and analyses, schedule and coordinate professional development activities, manage the budget in coordination with post-award specialist at ECU, and oversee daily activities at the ECU site. The project coordinator will work closely with the Dr. Brandon Schultz (Principal Investigator) and Dr. Christy Walcott (co-investigator) at ECU, and coordinate activities with the co-Principal Investigator, Dr. Mark Weist, and his team at the University of South Carolina.

**Directions to review/apply for this position:**

Link is here: <https://ecu.peopleadmin.com/postings/45925> The title is “grant project coordinator.”

Applicants should have a Master’s degree in school psychology, school counseling, or a related field; or Bachelor’s degree and three years’ experience as K-12 public school teacher. Experience in school mental health or school-based research, data-entry skills, budgeting and/or project management experience preferred. **Screening of applicants begins November 29, 2021.** Anticipated start date is January 1, 2022.

If you have any questions regarding the position, please contact:

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